



2025 Vendor Application

Market Location

- Market will operate from 3pm to 7pm in the 9th Ave parking lot next to the Homestead United Presbyterian Church, 9th Avenue and Ann Street, Homestead, PA.

Application Process

- All applicants must complete a vendor application and return it with full payment and all required forms and licenses before consideration for participation at Steel Valley Farmers Market.
- Vendors will be notified of acceptance by e-mail.
- Submitting an application does not guarantee acceptance into the market.
- Applications will be accepted throughout the season; however, space is limited so you are encouraged to submit your application early.

Vendor Criteria

- Items must be home grown, locally produced or made by the vendor.
- All prepackaged products must be prepared in accordance with the rules established by the Allegheny County Health Department.
- The number of vendors in each category is limited in order to prevent saturation in one category.

Products NOT Appropriate for Market

- Non-profits, those running for elected office, fundraising groups and/or organizations wanting to promote their company. Materials may be dropped at the Community Booth.

Space Assignment

- Transfer of market space assignments is prohibited.
- Vendors are responsible for the clean-up of their individual space.
- Vendors will provide their own tables, table covering, tents, garbage bags, and signage.
- All vendors are required to provide sales to all market customers, regardless of race, color, national origin, religion, gender, age or disability.
- Participants must arrive at least 30 minutes prior to the stated market opening time.
- For safety reasons, all vendors are required to remain open until the market closes.

Mail Application (Page 3 and 4) and Payment To:

Eighth Avenue Place
Attn: SV Farmers Market
PO Box 161, Homestead, PA 15120

Permits, Licenses, and Insurance:

It is the vendor's responsibility to have all the correct licensing, permits and insurance. Additional licensing from Allegheny County Department of Health may be required to participate in the market. Please contact them to ensure that you are fully licensed. **INCLUDE WITH APPLICATION.**

Participants must comply with all applicable local, state, and federal regulations as applicable. These include but are not limited to the following:

- a. Pesticide licensing and safe use.
- b. Certification of scales by the department of weights and measures.
- c. Organic certification for products claimed to be organically grown.
- d. State sales tax where applicable.
- e. Health and labeling regulations that apply to preserves, honey, cider, baked goods, canned goods, eggs, dairy products, meats, etc.
- f. Health code provisions and licensing.
- g. Compliance certification documentation may be requested by the Manager at any time during a Market.

Prepared Food Vendors:

Prepared food for onsite consumption must comply with all applicable Allegheny County Health Department rules and regulations concerning the licensing and operation of temporary food establishments. Cooking food items on Market premises without prior permission of the Manager is prohibited. Participants must comply with Pennsylvania and Allegheny County regulations regarding the handling and storage of food. Pre-packaged and prepared items must comply with applicable labeling laws. All Participants offering food samples are responsible for the safety of the samples being offered.

Vendors preparing food onsite must have their own fire extinguisher readily available for the duration of each market.

Substance Use:

No smoking or tobacco use of any kind is permitted. Consumption of alcoholic beverages or controlled substances is strictly prohibited.

Pets:

Due to crowds and safety issues, we are requesting that you leave your 4-legged friends at home.

No Show Policy:

All vendors must give notice to the market manager by Friday of the week prior to Market date if unable to attend.

Questions:

Please contact the Market Manager at SVFarmMarket@gmail.com



Contact information

Business/Farm Name: _____
Primary Seller Name (First/Last): _____
Mailing Address: _____
City/State/Zip Code: _____
Farm, Garden, or Business Address (if different from above): _____
Business/Primary Phone: _____ E-Mail: _____
PA Sales Tax ID Number (if applicable): _____

Nature of business (check the appropriate boxes below)

I plan to sell (please check all that apply). *Only approved items listed below can be sold:*

- Fruits and/or vegetables
- Meat, dairy, and/or eggs
- Grains and/or legumes
- Nursery plants / fresh cut flowers
- Certified organic (attach copies of certification documents)
- Arts & Crafts (please specify): _____
- Processed foods (please specify): _____
- Baked Goods/Candy (please specify): _____
- Other (please specify): _____



Do you:

Require truck space: Y__ N__
Accept Credit / Debit Cards: Y__ N__
Accept SNAP/EBT tokens from Just Harvest: Y__ N__

Indicate all **2025** Attendance Dates: (Market open rain or shine)

Homestead United Presbyterian Church parking lot, 9th Avenue and Ann St, Homestead, PA

<p><u>July:</u></p> <p><input type="checkbox"/> 9th</p> <p><input type="checkbox"/> 23rd</p>	<p><u>Aug:</u></p> <p><input type="checkbox"/> 6th</p> <p><input type="checkbox"/> 20th</p> <p>3 pm to 7pm</p>
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Payment:

<i>Stall Request</i>	<i>Fee</i>
1 Stall (Pick-up or smaller vehicle allowed)	\$ 80 Full season
Daily Stall (Pick-up or smaller vehicle allowed)	\$ 25 Daily fee

**FULL PAYMENT MUST BE MADE BY MAY 15. MAKE CHECKS PAYABLE TO: EIGHTH AVENUE PLACE
(PLEASE INDICATE SV FARMERS MARKET IN MEMO LINE)**

Steel Valley Farmers Market Application Agreement - please check:

- I have read and agree to abide by all Steel Valley Farmers Market guidelines and rules.
- I understand that once I receive written confirmation of my acceptance, the season fee is non-refundable.
- I understand that I am responsible for payment of all taxes and obtaining any necessary licenses or permits required by Homestead, PA or federal law.
- I agree that the Steel Valley Farmers Market is not liable for any injury, illness, theft, loss, or damage of any kind to either the buyer or seller, or their property, arising out of or pertaining to preparation for, participation in, or use or consumption of products bought, sold, or provided at the Steel Valley Farmers Market.
- I agree to indemnify and hold harmless Steel Valley Farmers Market, staff and volunteers from any claims arising from my participation as a vendor in the Steel Valley Farmers Market.
- I understand that it is recommended that I carry my own general liability and product liability insurance as the Steel Valley Farmers Market does not provide this coverage.
- My signature below affirms that I have received, understand, and agree to abide by the guidelines of the Steel Valley Farmers Market. Furthermore, I agree my failure to comply with any of these guidelines or any of the above stated requirements, as determined by the Market Manager, may result in the revocation of my market certification and loss of my privilege to participate as a vendor.
- The Steel Valley Farmers Market takes pictures and videos of people participating in/attending the Steel Valley Farmers Market for use in marketing and promotional purposes. I grant permission to use the name, pictures, videos and quotes of my employees and me for this purpose.

The following forms are required to complete the application:

- ✓ Completed application
- ✓ Total payment
- ✓ PA Department of Revenue Application for Certificate of Compliance
- ✓ Copy of general liability insurance
- ✓ Required licenses/certificates for your product/business (dept. of health, agriculture, USDA, cottage food, etc.)

Vendor Signature

Date